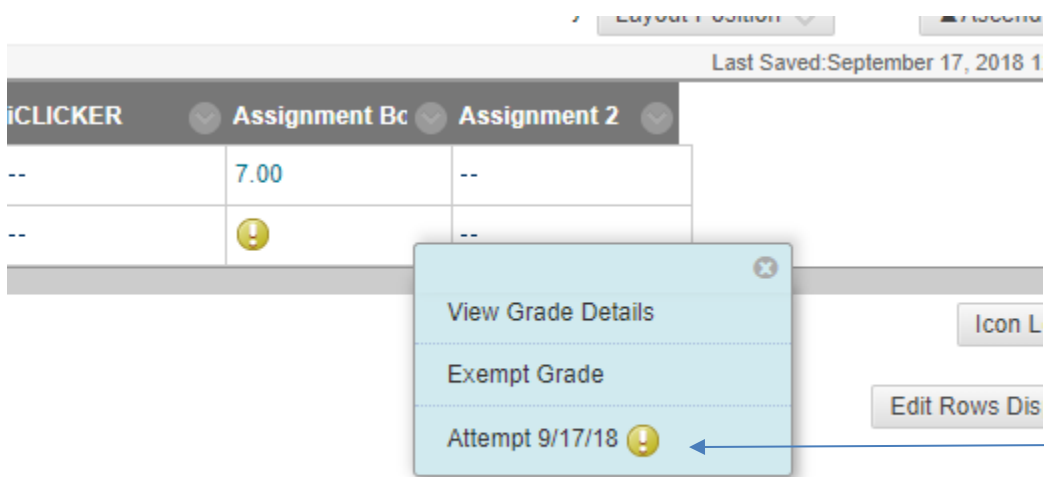
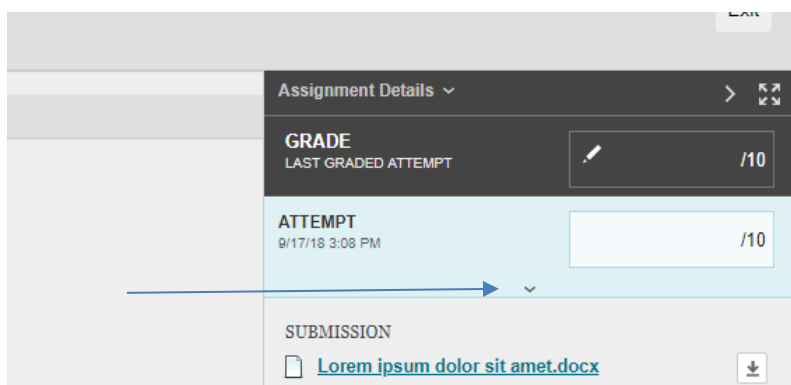


## How to upload an edited document to a graded assignment

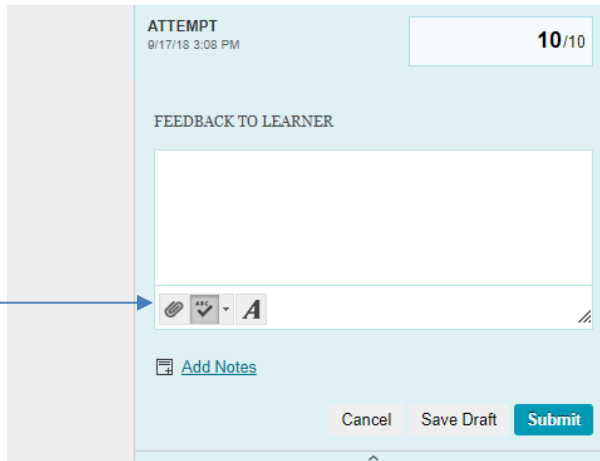
**Step 1.** In the Gradebook click on the attempt that you would like to grade



**Step 2.** In the Assignment Details click on the down arrow to show the grading panel



**Step 3.** Click on the paper clip



**Step 4.** Click Browse My Computer

### Insert Content Link

#### SELECT CONTENT LINK



You can drag a file from your computer to the **Attach File** area or use the browse functions. Files are saved to an uploaded file, use the file's permanent URL in the repository.

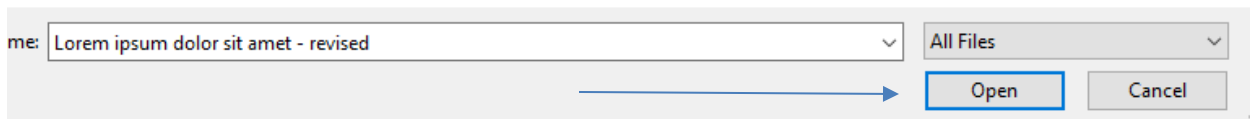
Attach Files

Browse My Computer    Browse Course    Source URL

Click **Submit** to proceed. Click **Cancel** to go back.

**Step 5.** Select the reviewed assignment and click Open

 Lorem ipsum dolor sit amet - revised	9/7/2018 1:45 PM	Microsoft Word D...	13 KB
 Lorem ipsum dolor sit amet	9/7/2018 1:45 PM	Microsoft Word D...	13 KB




**Step 6.** Click Submit

You can drag a file from your computer to the **Attach File** area or use the browse functions. Files are saved in the top-level folder in your course's file repository. If you want to email a link to an uploaded file, use the file's permanent URL in the repository.

Attach Files Browse My Computer Browse Course Source URL

Attached files

File Name	Content Link Options	
 Lorem ipsum dolor sit amet - revised.docx	<p>Name of Link to File <input type="text" value="Lorem ipsum dolor sit amet - revised.docx"/></p> <p>Alt Text <input type="text"/></p> <p>Alt text defines what this image is for a visually impaired or blind user using assistive technology such as screen readers. All image and multimedia files should have alt text associated with them.</p> <p>Open in new window <input checked="" type="radio"/> Yes <input type="radio"/> No</p>	Do not attach

Click **Submit** to proceed. Click **Cancel** to go back.

Cancel Submit ←

### Step 7. Click Submit

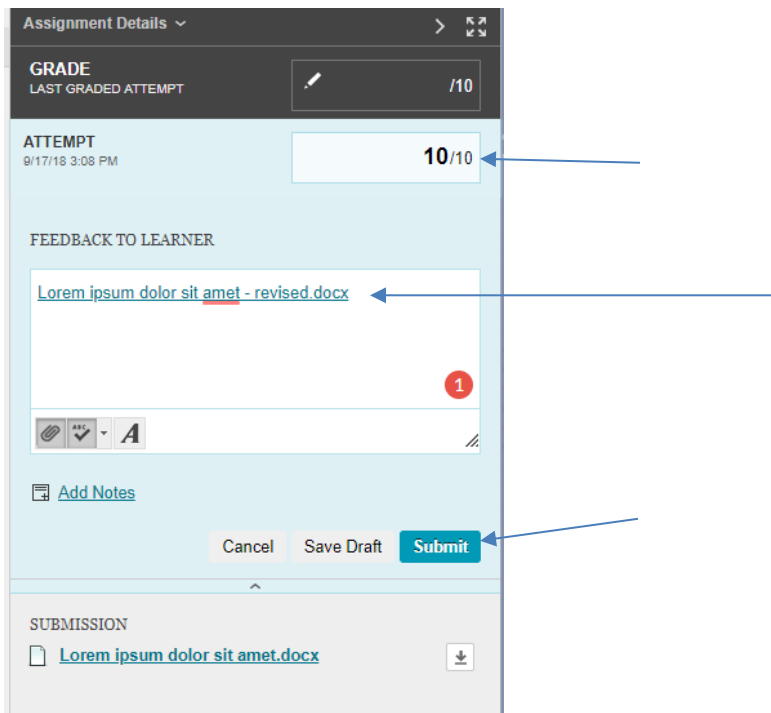
Lorem ipsum dolor sit amet - revised.docx (12587 bytes) added.

Lorem ipsum dolor sit amet - revised.docx

Note: This content type (Content Link) will display within the Text Editor, but cannot be selected or resized. Click **Submit** to preview the content within the Text Editor.

Cancel Submit ←

### Step 8. The link will appear in the Feedback to Learner. Once the work is graded, click Submit.



Assignment Details

GRADE: /10

ATTEMPT: 9/17/18 3:08 PM **10/10**



FEEDBACK TO LEARNER

[Lorem ipsum dolor sit amet - revised.docx](#)

**1**

Cancel Save Draft Submit

SUBMISSION

 [Lorem ipsum dolor sit amet.docx](#) 

**Step 9.** Students can then view their assignment and Grade in the MyGrades area of their course. The students will be able to access the feedback and the uploaded file by clicking on the Comment bubble next to their grade

