

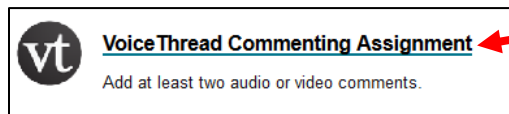
Copying VoiceThread Commenting Assignments

Follow the steps below to copy graded VoiceThread commenting assignments from one myCourses site to another. This should be done *after* the content of the myCourses site has been copied. If you have not yet copied your myCourses site over, you can learn how to do that here: bit.ly/2bJZUti.

Step 1:

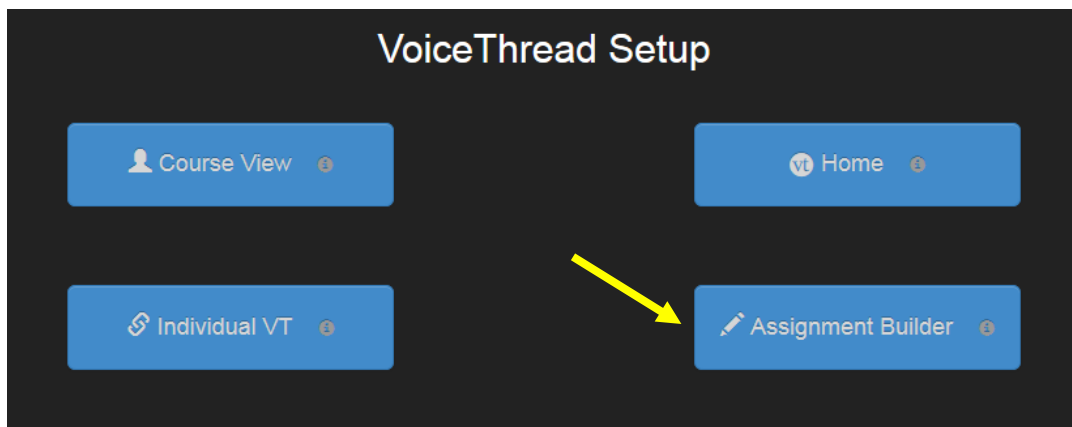
Links to graded VoiceThread commenting assignments will copy over from one myCourses site to the next, but those links will no longer work. You will need to click on each of the broken links and follow the steps below to make new copies in your new myCourses site. Repeat these steps for each graded VoiceThread commenting assignment in your course.

To begin, click on the first graded VoiceThread link you can find in your myCourses site.



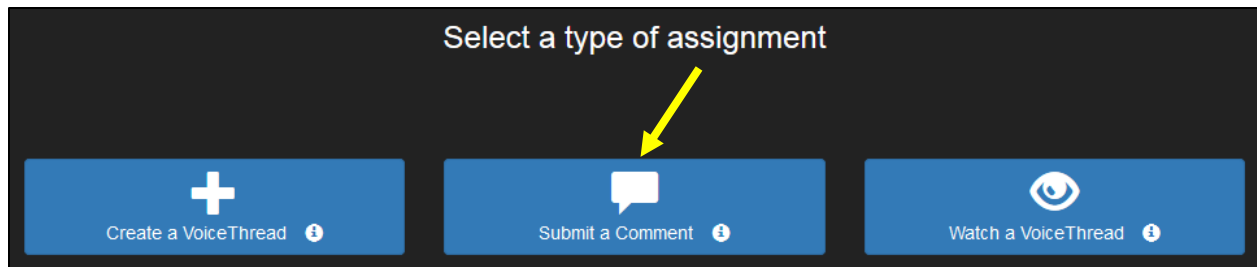
Step 2:

On the VoiceThread setup screen, choose "Assignment Builder."



Step 3:

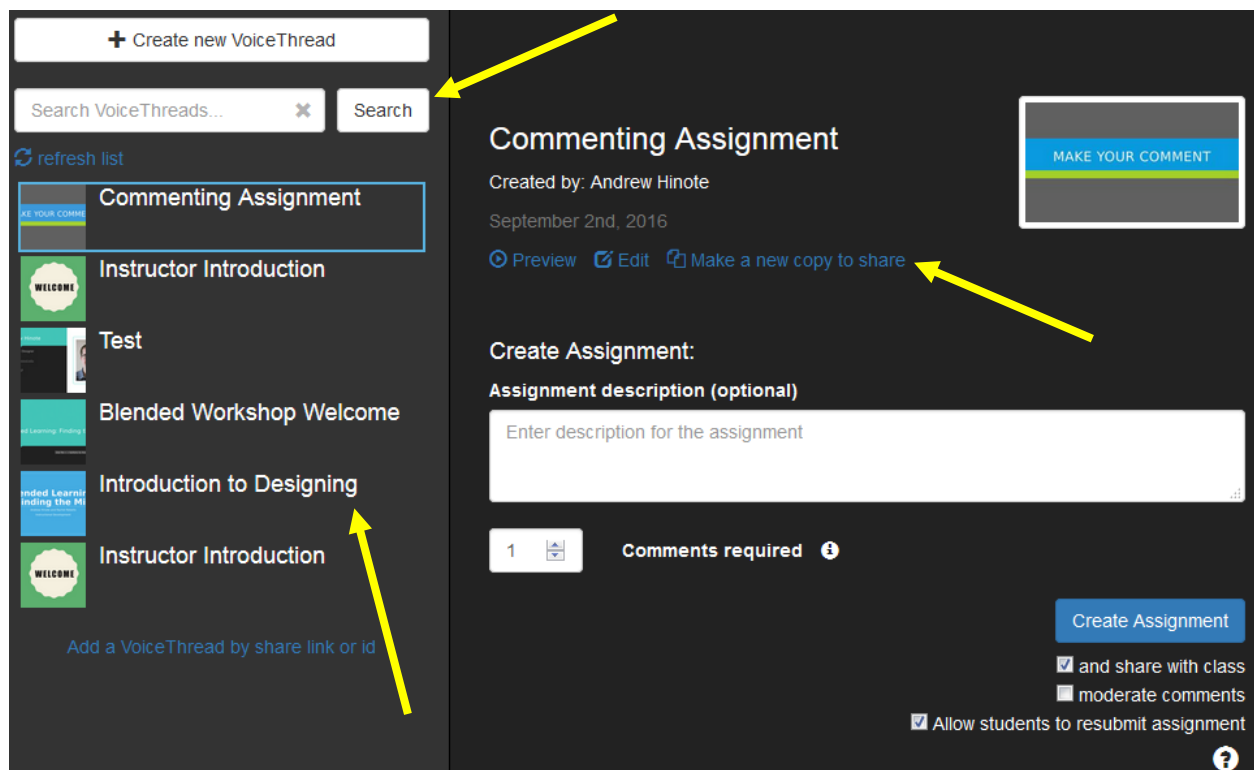
Choose **Submit a Comment**.



Step 4:

In this step you need to search for and choose the version of this VoiceThread that is attached to your old course. If it is not already listed on the left side of the page, you can search for it by name using the “**Search VoiceThreads...**” box. When you see it listed, click on the name of the VoiceThread.

Click the “**Make a new copy to share**” link on the right side of the page.



Step 5:

Remove “Copy of” from the title field, edit the description field as needed, then choose “**Include only my comments**” from the drop-down list at the bottom of the window. Click “**Copy**” to create the copy.

Close (X)

Create a new copy of this VoiceThread. Title and describe this new version, then choose which comments to include.

New Title

New Description

New Tags

Which comments would you like to keep?

Choose how many comments you would like students to make, adjust any other options on the screen that you would like to, then click **“Create Assignment.”**

Commenting Assignment

Created by: Andrew Hinote
 September 2nd, 2016

[Preview](#) [Edit](#) [Make a new copy to share](#)

Create Assignment:

Assignment description (optional)

and share with class
 moderate comments
 Allow students to resubmit assignment