

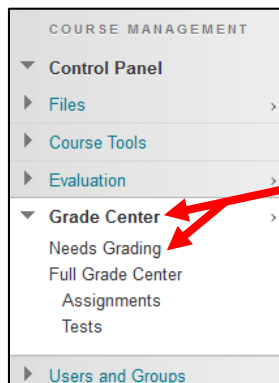
## Grading a Blog Entry

### Introduction

Follow the steps below to learn how to grade a blog entry.

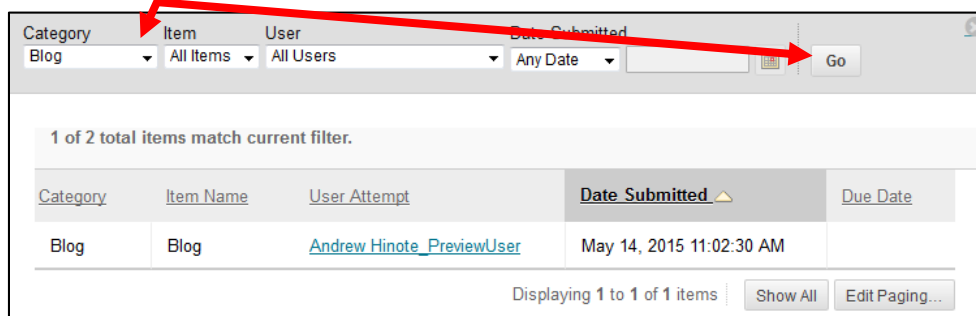
#### Step 1:

In the course site that contains the discussion you would like to grade, click on “Grade Center” at the bottom of the course menu, then click “Needs Grading.”



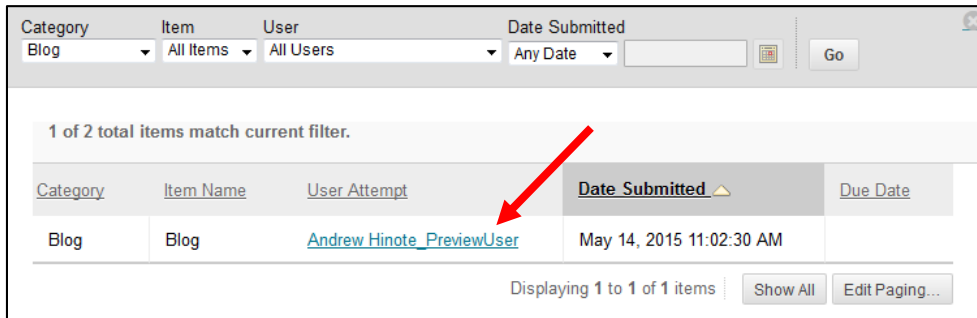
#### Step 2:

The “Needs Grading” page lists every submission that currently needs to be graded. To identify blog entries from other submissions you can choose “Blogs” from the category drop-down list at the top of the page, then press “Go.”



### Step 3:

To open a blog entry for grading, click on the “User Attempt” link next to a student’s name on the needs grading page.



### Step 4:

The grading page displays the entries this student has made to the blog along the left side of the page, with a box to enter a grade and feedback along the right side of the page. After entering a grade and feedback, press “Submit” to save and move to the next blog entry that needs grading.



### Conclusion

We hope this guide was helpful.

For additional information or support contact the Instructional Development team by phone at 508-999-8501 or by email at [myCoursesHelp@umassd.edu](mailto:myCoursesHelp@umassd.edu).